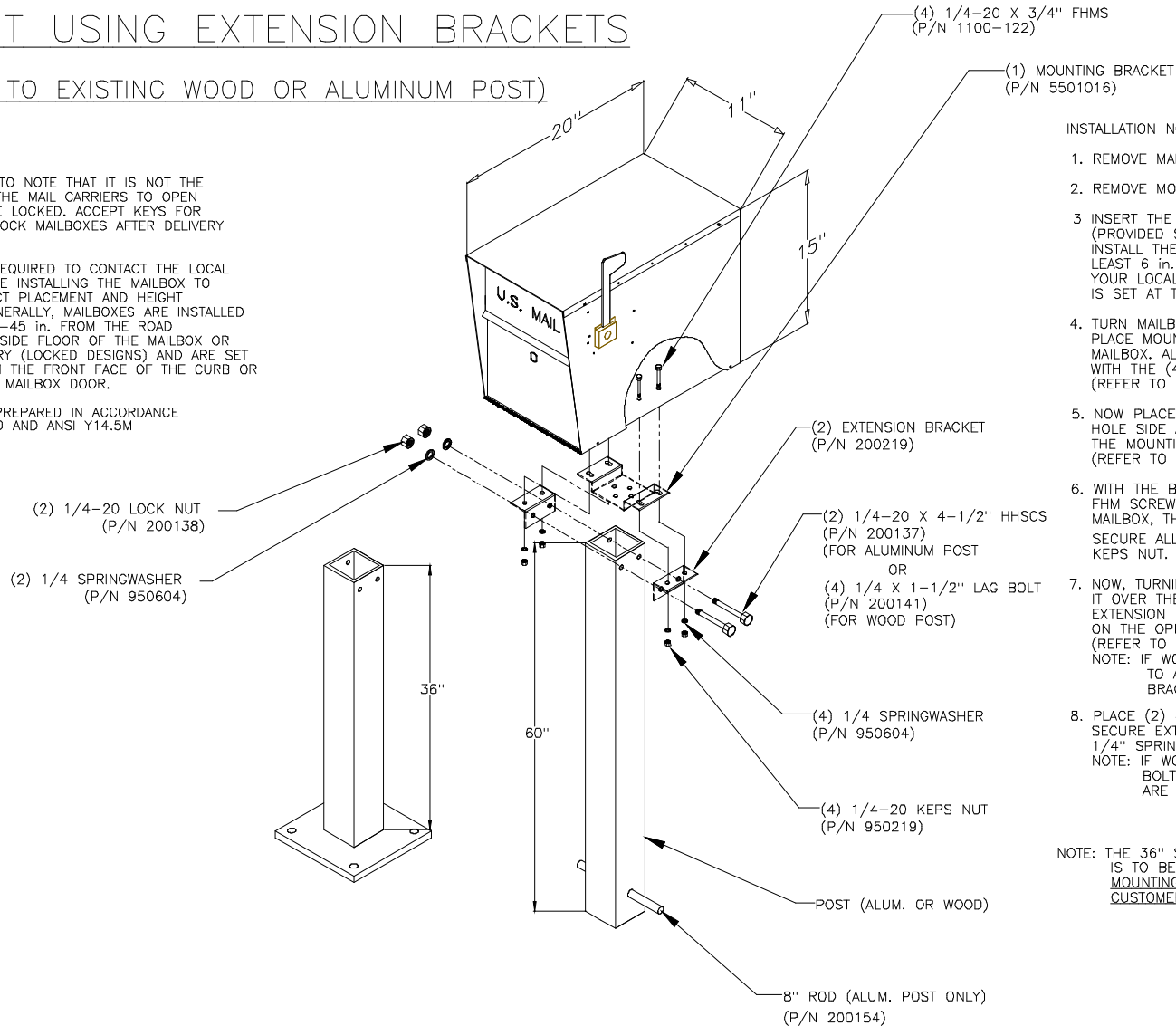


# INSTALLATION OF MB2000 MAILBOX TO POST USING EXTENSION BRACKETS

(MOUNTING TO EXISTING WOOD OR ALUMINUM POST)

**NOTES:**

- 1.1 IT IS IMPORTANT TO NOTE THAT IT IS NOT THE RESPONSIBILITY OF THE MAIL CARRIERS TO OPEN MAILBOXES THAT ARE LOCKED. ACCEPT KEYS FOR THIS PURPOSE OR LOCK MAILBOXES AFTER DELIVERY OF THE MAIL.
- 2.1 CUSTOMERS ARE REQUIRED TO CONTACT THE LOCAL POST OFFICE BEFORE INSTALLING THE MAILBOX TO ENSURE ITS CORRECT PLACEMENT AND HEIGHT AT THE STREET. GENERALLY, MAILBOXES ARE INSTALLED AT A HEIGHT OF 41-45 in. FROM THE ROAD SURFACE TO THE INSIDE FLOOR OF THE MAILBOX OR POINT OF MAIL ENTRY (LOCKED DESIGNS) AND ARE SET BACK 6-8 in. FROM THE FRONT FACE OF THE CURB OR ROAD EDGE TO THE MAILBOX DOOR.
- 3.1 THIS DRAWING IS PREPARED IN ACCORDANCE WITH USPS-STD-10 AND ANSI Y14.5M



**INSTALLATION NOTES:**

1. REMOVE MAILBOX AND POST FROM CARTON.
2. REMOVE MOUNTING HARDWARE FROM WITHIN MAILBOX
3. INSERT THE 8" ROD THRU THE BOTTOM OF THE POST (PROVIDED SEPERATELY), CENTERING THE ROD IN THE POST. INSTALL THE POST INTO THE GROUND MAKING SURE THAT AT LEAST 6 in. OF THE POST IS BELOW THE GROUND. CONTACT YOUR LOCAL POST OFFICE TO ENSURE THAT YOUR MAILBOX IS SET AT THE APPROPRIATE HEIGHT.
4. TURN MAILBOX UPSIDE DOWN. PLACE MOUNTING BRACKET AGAINST THE BOTTOM OF THE MAILBOX. ALIGN THE (4) SLOTTED HOLES IN THE BRACKET WITH THE (4) 1/4" HOLES IN THE BOTTOM OF THE MAILBOX. (REFER TO ILLUSTRATION)
5. NOW PLACE THE EXTENSION BRACKETS WITH THE SLOTTED HOLE SIDE AGAINST AND MATCHING THE SLOTTED HOLES IN THE MOUNTING BRACKET. (REFER TO ILLUSTRATION)
6. WITH THE BOTTOM DOOR OPEN, PLACE (4) 1/4-20 X 3/4" FHM SCREW FROM INSIDE AND THRU THE BOTTOM OF THE MAILBOX, THRU THE MOUNTING AND EXTENSION BRACKETS. SECURE ALL THREE WITH 1/4" SPRINGWASHER AND 1/4" KEPS NUT.
7. NOW, TURNING THE MAILBOX RIGHT SIDE UP AND PLACING IT OVER THE POST SO AS THE (2) HOLES IN EACH EXTENSION BRACKET LINES UP WITH THE (2) HOLES ON THE OPPOSITE SIDES OF THE POST. (REFER TO ILLUSTRATION)  
NOTE: IF WOOD POST, PLACE MAILBOX IN POST SIMILAR TO ALUMINUM POST, MAKING SURE EXTENSION BRACKETS ARE CENTERED ON THE POST.
8. PLACE (2) 4 1/2" BOLTS THRU THE BRACKETS AND POST SECURE EXTENSION BRACKETS AND POST WITH (2) 1/4" SPRINGWASHERS AND (2) 1/4-20 LOCKNUTS.  
NOTE: IF WOOD POST IS USED, (2) 1/4 X 1 1/2" LAG BOLTS ON EACH SIDE (TOTAL OF 4 BOLTS) OF POST ARE USED INSTEAD OF THE 4 1/2" BOLTS.

NOTE: THE 36" STAND WITH BASE PLATE IS USED WHEN THE MAILBOX IS TO BE MOUNTED ON A FLAT SURFACE (IE; CONCRETE, WOOD, ETC.)  
MOUNTING OF BASE PLATE TO SURFACE IS RESPONSIBILITY OF THE CUSTOMER.

**AUTH AF FLORENCE**  
MANUFACTURING COMPANY  
5935 CORPORATE DRIVE  
MANHATTAN KANSAS 66503  
CS5070AL1 JCP 02/19/03

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