

# CHAIR ARM INSTRUCTIONS

# INSTALLATION INSTRUCTIONS

Illustration 1

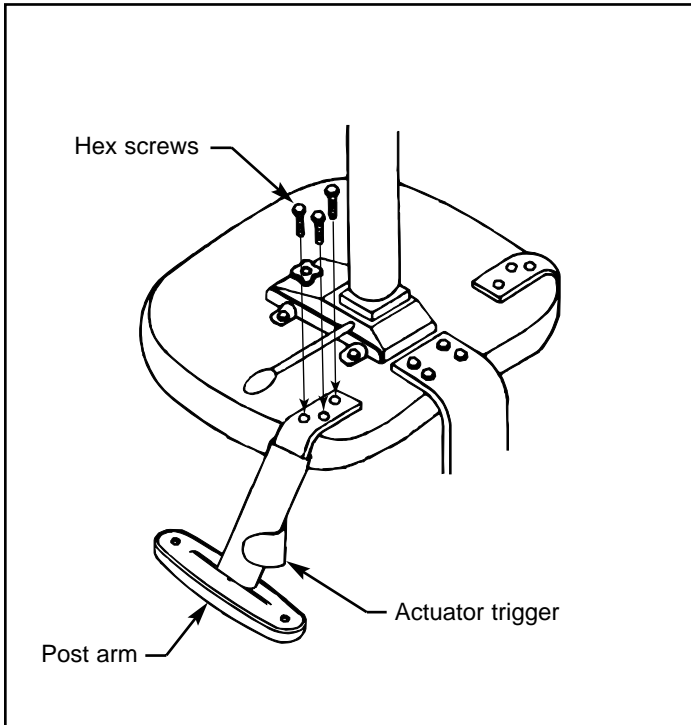
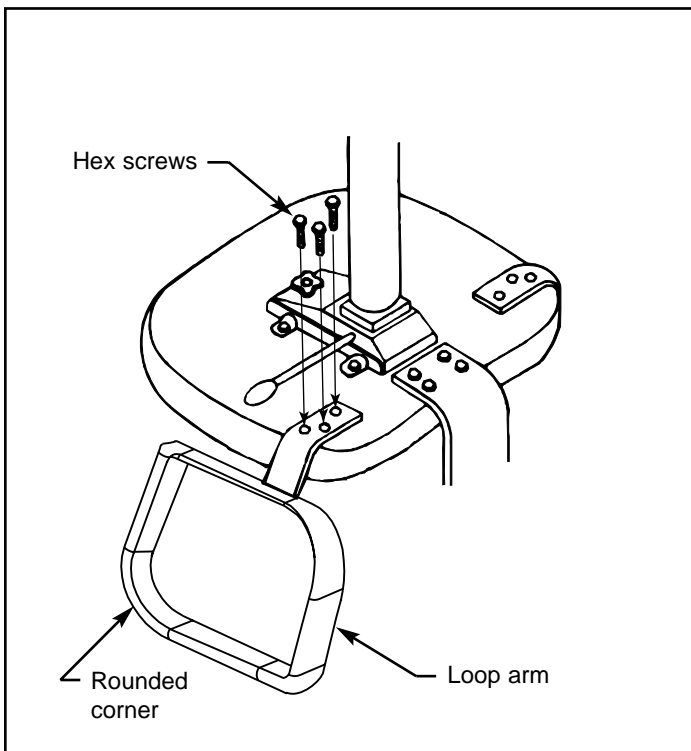


Illustration 2



Read all instructions and review illustrations before installing.

Tools required for assembly:  
 $\frac{3}{8}$ " wrench

This assembly includes:  
(1) Right-hand arm assembly  
(1) Left-hand arm assembly  
(6) Hex screw

### IMPORTANT

Hand start all hex screws into seat. **Do not use excessive force.**

**Post Arm Installation (refer to Illustration 1):**

1. Place chair upside down on a clean work surface.

### NOTE

When installing post arms, ensure arms are angled toward the front of chair seat and the actuator triggers are on the back side of the arms.

2. Align holes in arm bracket with holes in seat bottom.
3. Hand start all hex screws through arm bracket and into seat bottom. Use the  $\frac{3}{8}$ " wrench to fully tighten hex screw.
4. Refer to the Seating Booklet (inside orange packet attached to seat bottom) for post arm adjustment instructions.

**Loop Arm Installation (refer to Illustration 2):**

1. Place chair upside down on a clean work surface.

### NOTE

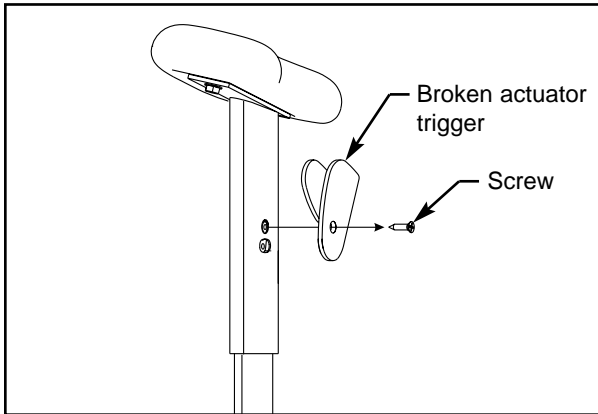
When installing loop arms, ensure rounded corner of arms are facing toward the front of chair seat.

2. Align holes in arm bracket with holes in seat bottom.
3. Hand start all hex screws through arm bracket and into seat bottom. Use the  $\frac{3}{8}$ " wrench to fully tighten hex screw.

# ACTUATOR TRIGGER

# REPLACEMENT INSTRUCTIONS

Illustration 1



Read all instructions and review illustrations before installing.

Tools required for replacement:  
Phillips screwdriver

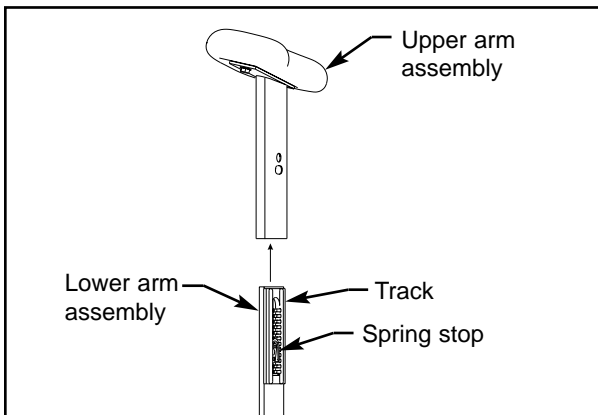
This replacement includes:

- |                      |           |
|----------------------|-----------|
| (1) Actuator trigger | (1) Screw |
| (1) Spring stop      |           |

**Broken Actuator Trigger Removal:**

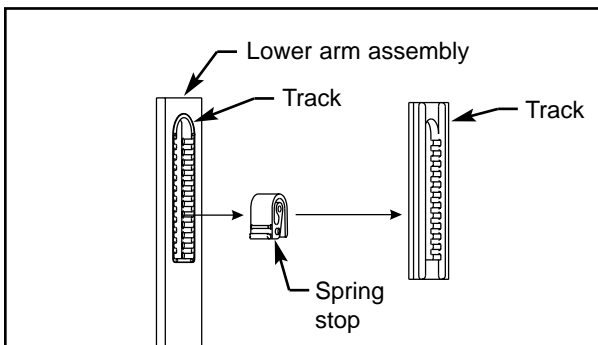
1. Refer to Illustration 1. Use the Phillips screwdriver to remove screw securing broken actuator trigger to arm assembly. Save screw and discard broken actuator trigger.

Illustration 2



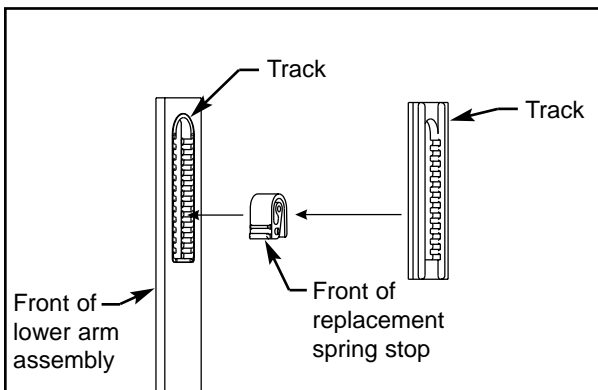
2. Refer to Illustration 2. Slide upper arm assembly up until upper arm assembly is free of lower arm assembly. Take care that spring stop and tracks do not fall away from lower arm assembly. Set upper arm assembly aside.

Illustration 3



3. Refer to Illustration 3. Remove a track and spring stop from lower arm assembly. Save track and discard spring stop.

Illustration 4

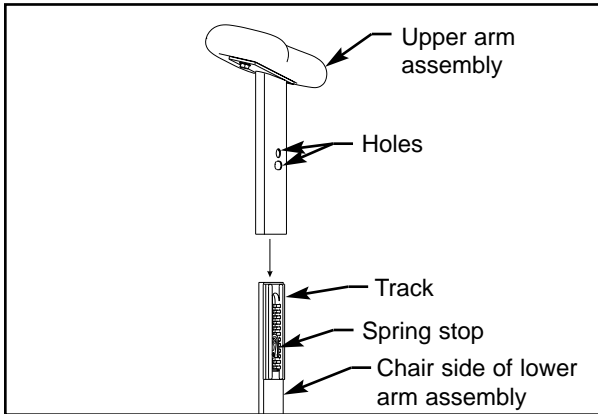


**Replacement Actuator Trigger Installation:**

1. Refer to Illustration 4. Install new spring stop (from hardware pack) and track onto lower arm assembly. Ensure front of spring stop faces front of lower arm assembly.

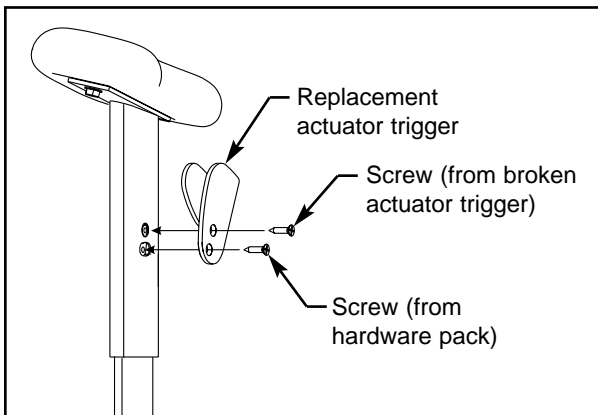
# ACTUATOR TRIGGER

Illustration 5



2. Refer to Illustration 5. While holding tracks and spring stop into place, slide upper arm assembly onto lower arm assembly. Ensure holes in upper arm assembly faces chair side of arm assembly. Align holes in upper arm assembly with holes in spring stop.

Illustration 6



3. Refer to Illustration 6. Position replacement actuator trigger onto arm assembly and align bottom hole in new actuator trigger (from hardware pack) with bottom hole in spring clip. Use the Phillips screwdriver to install screw (from hardware pack) through bottom hole in actuator trigger and into bottom hole of spring clip.

Use the Phillips screwdriver to reinstall screw (removed from broken actuator trigger) through top hole in actuator trigger and into top hole of spring clip.

Adjust arm several times to ensure proper function.

## NOTE

Do not over-tighten screws. If actuator trigger does not spring forward during adjustment, loosen screws until actuator trigger functions properly.